



[DRAFT]

## TERMS OF REFERENCE

### JOINT STEERING COMMITTEE FOR IMPLEMENTATION OF THE 2021-2025 UN SUSTAINABLE DEVELOPMENT COOPERATION FRAMEWORK FOR BOSNIA AND HERZEGOVINA

#### **Article 1 (Scope of the Terms of Reference)**

- (1) This Terms of Reference (ToR) regulates the conduct and scope of work, the rights and responsibilities of the members of the Joint Steering Committee (JSC) as well as other issues of relevance for the work of the Joint Steering Committee in line with the endorsed obligations in the 2021-2025 United Nations Sustainable Development Cooperation Framework in Bosnia and Herzegovina (Cooperation Framework).

#### **Article 2 (Composition of the JSC)**

- (1) The JSC composition is defined by the decision on establishment of the JSC between the United Nations and Bosnia and Herzegovina for implementation of the 2021-2025 Cooperation Framework between the United Nations and Bosnia and Herzegovina (Official Gazette of Bosnia and Herzegovina, No. 38/22) and by the nominations of representatives of the United Nations Agencies in line with the internal United Nations procedures.
- (2) The JSC shall comprise:
- a) Mr. Vjekoslav Bevanda, Vice-Chairman and Minister of Finance and Treasury on behalf of the Council of Ministers of Bosnia and Herzegovina,
  - b) Ms. Ingrid Macdonald, the UN Resident Coordinator in Bosnia and Herzegovina,
  - c) Ms. Edita Đapo, Minister of Environment and Tourism on behalf of the Federation of Bosnia and Herzegovina Entity Government,
  - d) Mr. Zlatan Klokić, Minister of European Integration and International Cooperation on behalf of the Republika Srpska Entity Government,
  - e) Mr. Esed Kadrić, the Mayor of the Brcko District of Bosnia and Herzegovina,
  - f) Ms. Steliana Nedera, the UNDP Resident Representative in Bosnia and Herzegovina,
  - g) Ms. Rownak Khan, the UNICEF Representative in Bosnia and Herzegovina,
  - h) Ms. Laura Lungarotti, the IOM Chief of Mission in Bosnia and Herzegovina
  - i) Mr. Siniša Šešum, the UNESCO Head of the Antenna Office in Sarajevo,
- (3) The JSC shall be co-chaired by the BiH Vice-Chairman and Minister of Finance and Treasury and the UN Resident Coordinator in BiH.

- (4) In case, a JSC member is prevented to attend and participate in the work of the JSC, he/she is required to nominate his/her deputy from the same level of government in BiH or the United Nations Country Team in BiH.
- (5) Should a JSC member be prevented to attend and participate in the work of the JSC on a permanent basis, the Co-Chairs will inform the BiH Council of Ministers or the United Nations Country Team of the concrete case and request nomination of an alternative member in line with the nomination procedures of the JSC members.
- (6) The Sustainable Development Goals (SDGs) Council in BiH will be associated with the work of the JSC as an advisory and non-voting body to support alignment and complementarity of the Cooperation Framework with the SDGs targets and priorities in Bosnia and Herzegovina and the overall implementation of the SDGs Framework in BiH. The representation of the SDGs Council at the JSC is to be defined in consultation with the SDGs Council in BiH.
- (7) The Office of the UN Resident Coordinator in BiH in coordination with the Office of the BiH Minister of Finance and Treasury shall provide the secretariat role and support in preparing decisions and recommendations of the JSC and administrative and technical support, including support to the preparation of meetings, taking minutes of the meetings and keeping records of the materials from meetings, as well as in carrying out all other activities related to the mandate of the JSC.

### **Article 3 (Meetings of the JSC)**

- (1) The meetings of the JSC shall be held at the invitation of the Co-Chairs of the JSC and convened as necessary or at least once a year.
- (2) For ad-hoc issues requiring urgent attention, the JSC may conduct its business electronically.
- (3) Representatives of the relevant institutions at all levels of government in BiH, representatives of the European Union, international financial institutions, bilateral donors and experts on issues of interest, who can contribute to discussions on agenda issues, may be included in the work of the JSC as observers or rapporteurs when necessary and at the invitation of the Co-Chairs of the JSC.

### **Article 4 (Responsibilities of the JSC)**

- (1) The JSC shall be responsible for:
  - a) Providing strategic guidance and oversight for implementation of the 2021-2025 Cooperation Framework ensuring its full alignment with the SDGs and other priorities in BiH.
  - b) Coordinating activities of all levels of government in BiH and the UN related to implementation of the 2021-2025 Cooperation Framework.
  - c) Reviewing and endorsing the biennial Joint UN Work Plans in support of implementation of the 2021-2025 Cooperation Framework as well as the Cooperation Framework's annual results reports.
  - d) Supporting activities geared towards partnership and resource mobilization for implementation of the 2021-2025 Cooperation Framework within the larger SDGs financing concept.

- (2) Each member of the JSC, as defined under Article 2, Section 1, will represent its designated authority and will be responsible for coordination of activities, including information sharing and inputs collection, within and on behalf of that authority as required and related to implementation of the activities under Article 4, Section 1.

**Article 5  
(Quorum and Documents)**

- (1) For the purpose of implementing the activities defined under Article 4, the JSC as defined under Article 2, Section 2, shall adopt conclusions and recommendations and formalize them either through the minutes of the JSC sessions or electronic communication, if necessary.
- (2) All conclusions and recommendations shall be adopted by consensus and by all JSC members as defined under Article 2, Section 2.

**Article 6  
(Length of Term of the JSC)**

The term of the JSC shall commence on the date of the formal establishment of the JSC by the BiH Council of Ministers and shall last until the end of the 2021-2025 UNSDCF cycle.

**Article 7  
(Entry into Force)**

This ToR shall become effective on the date of the inaugural session of the JSC, on which it is endorsed by the JSC members.